Your Name (First Last):

Your Email:

Your Contact Phone:

Course Number:

Course Name:

Authorizing Dean:

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| --- | --- | --- | --- |
| Lesson | Assignment Name | Assignment Type\* | Grading Category\*\* |
| 1 |  |  |  |
| 2 |  |  |  |
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\*Assignment types:

* Assignment (drop box): Student uploads a file or types into a dialog box and submits the assignment into the LMS
* Discussion Board: Student posts to a discussion board in the LMS that can be seen by other students
* Test: Student takes a test, quiz, or exam in the LMS
* Manual: Instructor manually enters the grade into the grade book

\*\*Grading Categories (from syllabus) *NOTE:* *All categories together must add up to 100%*

|  |  |
| --- | --- |
| Grading Category | Percent of grade |
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